



CURRICULUM VITAE

17272
REF. NO.

PERSONAL INFORMATION

Name:	(Surname) DELFIN	(First Name) JULINA	(Middle Name) GIOCA	Sex: Female
Nickname:	Ling-ling			Nationality: Filipino
Place of Birth:	Cabacungan, Malalag, Davao Del Sur			Date of Birth: 26-07-1974
Religion:	Catholic			Age: 43 years old
Extra Skills:				Nationality: Filipino
Permanent Address:	Malalag, Davao del Sur			Height: 5'3" (w/o shoes)
Position Applied:	Domestic Helper			Weight: 132 lbs
Country Applied:	Hongkong			Zip Code: 8010

MARITAL & FAMILY

Civil Status: Single Single Mother Married Separated Widow

Name of Father:	Primitivo B. Gioca	Age: 65 years old
Name of Mother:	Victoriana R. Lasuña	Age: 64 years old
Nos. of brothers/sisters:	1 brother/6 sisters	Age: 23,27,29,38,40,41 & 44 years old
The order in your family:	2 nd Child	
Name of Spouse:	Bonifacio B. Delfin	Age: 49 years old
Nos. of sons/daughters:	3 sons/1 Daughter	Age: 18,19,23 & 25 years old
If you work overseas, who will take care of your children?	My husband	

EDUCATIONAL ATTAINMENT

Degree	Name of Institution	Year Completed
Elementary:	Bulacan Elementary School	1982-1988
High School:	Davao Del Sur School of Fisheries	1988-1992
College/ University:		
Other Course:		
Language Spoken:	Tagalog, English	

SKILLS ASSESMENT		Experienced Standard (Self-Evaluated)			
		Excellent	Good	Fair	Poor
Cooking	-Chinese Food	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	-Western Food	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	-Filipino Food	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	-Shopping in the Market	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Babies care	- Newly Born Baby	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Over 1 month old	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children care	- 1- 5 years old	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Over 5 years old	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elder/Disable	- Male	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Female	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Bedridden care	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pets	- Dogs/Cats	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Others _____	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Household chores	- Cleaning house	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Washing clothes	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Ironing	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Using electric appliances	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Car Washing	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Gardening	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

WORKING EXPERIENCE

Local and Overseas Employment

- A. Do you have any experience as a domestic helper in Hong Kong? Yes No
If Yes, which district?

Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
From / To	Reason for Leaving	Why didn't renew contract?	

- B. Have you worked as a domestic helper abroad before? Yes No
If Yes, which country?

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Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
From / To	Reason for Leaving	Why didn't renew contract?	

- C. Do you have any experience as a domestic helper in the Philippines? Yes No
If Yes, which district?

Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
Arlene S. Gomez	Filipino	None	4 / 19,23,28 & 81 years old
From / To	Reason for Leaving	Why didn't renew contract?	
08/2013-09/2016	Finish Contract		

NAME: Julina G. Deffin

AUTOBIOGRAPHY

TO MY DEAREST FUTURE EMPLOYER,

Greetings,

Sir Madam I am Julina G. Deffin
I am 43 years old I have 4 children
I am willing to work in your house keeper
I promise to do my best I am
a hard working woman I know how
to take care of kids because I take
care of my kids too. If you will
take as a house keeper I promise to
be good and finished my contract
thanks you so much. I promise
to be a good servant in your house
and I will follow what ever you told
me to do in relation with my work ✓

Applicant's Signature: _____




QUESTIONNAIRE (Please answer the following question honestly)

- | | YES | NO |
|---|-------------------------------------|-------------------------------------|
| 1. Have you suffer from any physical defect?
If so, what kind of defects you suffer from? <u>NO</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Have you undergone any operation over the last 12 months?
If so, what kind of operation is it? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Have you ever suffered from any infectious disease?
If so, what kind is it? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Are you afraid of dogs, other pet?
If so, what are you afraid of? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Can you cook Chinese food? Name a few dishes which you think you cook very well. _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Are you prepared to eat the type of food your employer provides? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are you willing to accept the non -working days set up by your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you willing to work on non-working days with compensation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Are you willing to return home not later than the time set by your employer when you go out on your off day? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Can you promise not to use the telephone with out the permission of your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Can you promise not to invite friends and relatives without the consent of your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. Can you promise not to ask for advance salary from your employer under any circumstances? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. Can you promise not to put make-up to dress properly while at work? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. Are you willing to work with a family which one of the member is as elder person? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Are you ready to extend your contract after 2 years? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

I hereby certify that the above information is true and correct, any false statements stated herein shall be enough grounds for my Hongkong Agency and Philippine Agency to terminate the processing of this application.


I also authorize the aforesaid agencies to post my biodata on the web for purpose of looking for prospective employers.

Signature of Applicant: 

REGULATIONS FOR MAID TO FOLLOW

1. Must adhere to working schedule prepared by employer. The schedule will be made known to arrival in Hong Kong.
2. Visitor at the employer's premises are not allowed.
3. When visitor of employer's arrived, prepare tea or coffee for them.
4. Do not leave the house without employer's permission.
5. Pleasant and cheerful personality is expected at all times.
6. Being honest and always obeying your employer's instruction is very important.
7. The house has to be kept clean and tidy at all times.
8. Telephone shall be used only when absolutely necessary.
9. Fingernails shall be kept short, clean and not polished. No make -up is allowed at home.
10. Shorts, nightgowns are not allowed except within servant's quarters.
11. Personal hygiene is strictly emphasized.
12. No smoking or drinking alcohol is allowed.
13. Do not use employer's belonging articles ask for permission.
14. All clothes of the maid should be separated to wash with employer and children.
15. Do not ask for advance payment from employer. Your salary will be given to you on the last working days of each calendar month.
16. When an emergency occurs, be sure to call employer immediately to ask for specific instructions.
17. Make sure you understood what are told so, if not ask employer to repeat instruction until you understand rather being wrong at the end.
18. Statutory holidays and weekly rest days will be appointed by the employer.
19. During holidays, you shall be back before 9: 30 P.M. and cannot stay overnight outside.
20. The maid have statutory holidays after the work for 3 consecutive months.
21. Simple luggage. Do not bring along unnecessary items.

I hereby certify that all the information and answers given are true and correct, I will fully responsible for any consequences it may cause if any false statements were given herein.

Name of Applicant: JULINA G. Delfin Signature of Applicant: 
(PRINTED)

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