



CURRICULUM VITAE

17344
REF. NO.

PERSONAL INFORMATION

Name:	(Surname) LEONIN	(First Name) CHERRYL	(Middle Name) HONGCO	Sex: Female
Nickname:	Che			Nationality: Filipino
Place of Birth:	Carugmanan Banisilan Cotabato, Philippines			Date of Birth: 22-01-1987
Religion:	Catholic			Age: 30 years old
Extra Skills:				Nationality: Filipino
Permanent Address:	Blk.64 Lot43 Canada St. Harmony Hills 1 Brgy. Muzon San Jose Del Monte Bulacan			Height: 4'10" (w/o shoes) Weight: 102 lbs
Position Applied:	Domestic Helper			Zip Code: 3023
Country Applied:	Hongkong			

MARITAL & FAMILY

Civil Status: Single Single Mother Married Separated Widow

Name of Father:	Carlito Hongco	Age:	54 years old
Name of Mother:	Tessie Hongco	Age:	49 years old
Nos. of brothers/sisters:	2brothers/ 1sister	Age:	24,25,28 years old
The order in your family:	1 st Child		
Name of Spouse:	Felexberto Leonin	Age:	30 years old
Nos. of sons/daughters:	2sons/ 1Daughter	Age:	2,4,6 years old
If you work overseas, who will take care of your children?	My mother		

EDUCATIONAL ATTAINMENT

Degree	Name of Institution	Year Completed
Elementary:	Banisilan Elementary School	1994-2000
High School:	Banisilan High School	2000-2004
College/ University:	Southern Christian College	2004-2006
Other Course:	Bachelor of Elementary Education	Undergraduate
Language Spoken:	Tagalog, English	

SKILLS ASSESMENT

Experienced Standard (Self-Evaluated)

		Excellent	Good	Fair	Poor
Cooking	-Chinese Food	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	-Western Food	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	-Filipino Food	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	-Shopping in the Market	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Babies care	- Newly Born Baby	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	- Over 1 month old	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Children care	- 1- 5 years old	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Over 5 years old	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Elder/Disable	- Male	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	- Female	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	- Bedridden care	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Pets	- Dogs/Cats	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Others _____	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Household chores	- Cleaning house	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Washing clothes	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Ironing	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Using electric appliances	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	- Car Washing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
- Gardening	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	

WORKING EXPERIENCE

Local and Overseas Employment

- A. Do you have any experience as a domestic helper in Hong Kong? Yes No
 If Yes, which district?

Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
From / To	Reason for Leaving	Why didn't renew contract?	

- B. Have you worked as a domestic helper abroad before? Yes No
 If Yes, which country?

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Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
From / To	Reason for Leaving	Why didn't renew contract?	

- C. Do you have any experience as a domestic helper in the Philippines? Yes No
 If Yes, which district?

Unit 904 Horizon Condominium Ortigas Pasig City

Name of Employer	Nationality	Nos. of Children/ Age	Nos. of Adult/ Age
Vanessa Lee	Filipino	4/3,5,13,16 years old	2/39,43 years old
From / To	Reason for Leaving	Why didn't renew contract?	
2007-2010	Finish Contract		

NAME: CHERYL HONGCO LEONIN

AUTOBIOGRAPHY

TO MY DEAREST FUTURE EMPLOYER,

I'm CHERYL H. LEONIN, 30 y/o recently living in Harmony Hills I Canada St. San Jose del Monte bulacan. I'm married to Felixberto Leonin. I have 3 kids 2 boys and 1 girl ages 6, 4 and 2, byrs Ago. I was working in a condominium my employer is both Taiwanese they have 4 children 2 girls and two boys, I was assigned to take good care of the two boys. I'm happy to serve their family because they are both nice and very accommodating people. I am hard-working and willing to work with all my capabilities to improve my skills. I'm willing to work with my now and future employer as hard as I can. I'm a happy person, willing to work outside my country and i will promised to my future employer that i will give my 100% best to be a good and honest person in your home and country.

Applicant's Signature: _____



QUESTIONNAIRE (Please answer the following question honestly)

- | | YES | NO |
|---|-------------------------------------|-------------------------------------|
| 1. Have you suffer from any physical defect?
If so, what kind of defects you suffer from? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Have you undergone any operation over the last 12 months?
If so, what kind of operation is it? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Have you ever suffered from any infectious disease?
If so, what kind is it? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Are you afraid of dogs, other pet?
If so, what are you afraid of? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Can you cook Chinese food? Name a few dishes which you think you cook very well. _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are you prepared to eat the type of food your employer provides? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are you willing to accept the non -working days set up by your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Are you willing to work on non-working days with compensation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Are you willing to return home not later than the time set by your employer when you go out on your off day? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Can you promise not to use the telephone with out the permission of your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Can you promise not to invite friends and relatives without the consent of your employer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. Can you promise not to ask for advance salary from your employer under any circumstances? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. Can you promise not to put make-up to dress properly while at work? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. Are you willing to work with a family which one of the member is as elder person? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Are you ready to extend your contract after 2 years? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

I hereby certify that the above information is true and correct, any false statements stated herein shall be enough grounds for my Hongkong Agency and Philippine Agency to terminate the processing of this application.

I also authorize the aforesaid agencies to post my biodata on the web for purpose of looking for prospective employers.

Signature of Applicant:  _____

REGULATIONS FOR MAID TO FOLLOW

1. Must adhere to working schedule prepared by employer. The schedule will be made known to arrival in Hong Kong.
2. Visitor at the employer's premises are not allowed.
3. When visitor of employer's arrived, prepare tea or coffee for them.
4. Do not leave the house without employer's permission.
5. Pleasant and cheerful personality is expected at all times.
6. Being honest and always obeying your employer's instruction is very important.
7. The house has to be kept clean and tidy at all times.
8. Telephone shall be used only when absolutely necessary.
9. Fingernails shall be kept short, clean and not polished. No make-up is allowed at home.
10. Shorts, nightgowns are not allowed except within servant's quarters.
11. Personal hygiene is strictly emphasized.
12. No smoking or drinking alcohol is allowed.
13. Do not use employer's belonging articles ask for permission.
14. All clothes of the maid should be separated to wash with employer and children.
15. Do not ask for advance payment from employer. Your salary will be given to you on the last working days of each calendar month.
16. When an emergency occurs, be sure to call employer immediately to ask for specific instructions.
17. Make sure you understood what are told so, if not ask employer to repeat instruction until you understand rather being wrong at the end.
18. Statutory holidays and weekly rest days will be appointed by the employer.
19. During holidays, you shall be back before 9: 30 P.M. and cannot stay overnight outside.
20. The maid have statutory holidays after the work for 3 consecutive months.
21. Simple luggage. Do not bring along unnecessary items.

I hereby certify that all the information and answers given are true and correct, I will fully responsible for any consequences it may cause if any false statements were given herein.

Name of Applicant: CHERRYL LEVIN

(PRINTED)

Signature of Applicant: 

17344

